



City of Nashua

Central Purchasing
229 Main Street
Nashua NH 03060

September 8, 2015

INVITATION FOR BID

Generator at Nashua Police Department IFB0380-100515

The City of Nashua, NH (the City) is seeking electrical services to install a new generator at the Nashua Police Department, located at 0 Panther Drive, Nashua, 03062. The work involves removing two generators and supply and installation of a new generator with an external transfer switch for which we have full specifications and drawings from our engineering study which are both attached to this Bid communication.

Currently, the existing 275kW generator powers half of the building and does not power the HVAC system and other non-critical circuits. The specification provided will correct these issues.

It is likely that Homeland Security funds will be utilized to fund this project. Davis Bacon wage rates will be applicable.

The scope of work and tasks to be completed include, but may not be limited to, the following:

1. Supply new generator as specified
2. Removal of current generators
3. Disposal of current generators
4. Supply of a temporary back-up system
5. Generator transfer switch
6. New electrical, fuel piping and fittings
7. Concrete pad work
8. Train staff on the start-up and shut-down, operations and maintenance of the new generator

Prospective bidders should refer to the full scope of work listed within the engineering drawings for this project. In addition, all work shall be quoted based on the project specifications attached to this communication. Any deviations from the project specifications should be noted separately in the bid documentation.

There will be a **MANDATORY “pre-bid” conference** in the classroom at the Nashua Police Department, located at **0 Panther Drive, Nashua, NH 03062** at **10:00AM on Monday, September 21, 2015**. The meeting is an opportunity for the City to answer any questions relating to the project and to allow vendors to view the current generator. **You or your representatives are required to attend this meeting if you intend to submit an IFB response.**

Form of Submissions:

Please submit **one (1) original and two (2) photocopies** of your IFB response in a sealed envelope labeled “IFB0380-100515” to the attention of:

Dan Kookan
Purchasing Manager - City of Nashua
Purchasing Department
229 Main Street
Nashua, NH 03060

Please submit your Bid response by 3:00PM on Wednesday, October 7th, 2015.

The project timeline is as follows:

Subject	Date	Time
Mandatory Pre-Bid Conference	Monday, September 21, 2015	10:00 am at Nashua Police Department, 0 Panther Drive, Nashua, NH 3062
Deadline for Vendor Questions	Wednesday, September 23, 2015	3:00 pm
Answers/Clarifications Posted	Friday, September 25, 2015	3:00 pm
Bid Submittal Date	Wednesday, October 7, 2015	3:00 pm Central Purchasing 229 Main Street Nashua NH 03061-2019

Questions regarding this IFB must be submitted in writing to Justin Kates, Director of Emergency Management, via email at katesj@nashuanh.gov

The successful bidder will be required to post a 100% Performance Bond and 100% Payment Bond in the amount equal to the Contract Award.

The successful bidder shall submit a project specific health and safety plan that conforms to all applicable OSHA requirements. This plan shall be adhered to by contractor’s employees while on site and during performance of the specified work.

The City is exempt of all taxes. All bids must be FOB Nashua, NH. All bidders must comply with all applicable Equal Employment Opportunity laws and regulations.

Pursuant to NRO 5-71 (A), the City of Nashua supports the concept of purchasing products which are biodegradable, can be or have been recycled, or are environmentally sound. Due consideration will be given to the purchase of such products. If you are bidding on any such products which qualify, please so indicate in a cover sheet by item number and description

Pursuant to NRO 5-78 (F), the Purchasing Manager shall not solicit a bid from a contractor who is in default on the payment of taxes, licenses or other monies due the city. Therefore, this proposal

request is void as to anyone who is in default on said payments as well as those who are or have been federally debarred.

The successful bidder must maintain the following lines of coverage and policy limits for the duration of the contract. Any subcontractors used by the CONTRACTOR are subject to the same coverage and limits and is a subcontractor to the CONTRACTOR and not the OWNER. It is the responsibility of the CONTRACTOR to update Certificates of Insurance during the term of the contract.

The City of Nashua must be named as an additionally insured.

Provide coverage for not less than the following amounts or greater:

General Liability:

\$1,000,000 per Occurrence

\$2,000,000 Aggregate

Motor Vehicle Liability: \$1,000,000 Combined Single Limit. Coverage must include all owned, non-owned and hired vehicles.

Workers' Compensation Coverage according to Statute of the State of New Hampshire: \$100,000 /\$500,000 / \$100,000

All bidders and subcontractors at every tier under the bidder will fully comply with NH RSA Chapter 281-A, "Workers' Compensation". It is the responsibility of the CONTRACTOR to submit to the OWNER certificates of insurance for the Designer and all other subcontractors prior to the start of the project. It is the responsibility of the CONTRACTOR to provide the OWNER with updated certificates of insurance for the CONTRACTOR and all subcontractors 10 days prior to the expiration of coverage. The OWNER may, at any time, order the CONTRACTOR to stop work, suspend the contract or terminate the contract for non-compliance. All subcontractors are subject to the same insurance requirements as the CONTRACTOR.

Respectfully,



Dan Kooker
Purchasing Manager
City of Nashua
kookend@nashuanh.gov
Phone: 603-589-3333